

Freelancer Name:

Employer Name:

Date:

Task		Time In	Time Out	Total Hours

**Freelancer
Signature:**

**Employer
Signature:**

Total Hours

Rate Per Hour

Total Pay

Time Doctor (Sample)

Freelancer Name: John Doe

Employer Name: Jane Doe

Date: 9/10/2020

Task	Time In	Time Out	Total Hours
Checking emails	9:00 AM	10:00 AM	1:00
Start Project	10:00 AM	10:30 AM	0:30
Revise Project	10:30 AM	12:30 PM	2:00
Send Project	2:00 PM	3:00 PM	1:00
Client call	3:00 PM	3:45 PM	0:45
			0:00
			0:00

**Freelancer
Signature:** _____
**Employer
Signature:** _____

Total Hours

5:15

Rate Per Hour

\$15.00

Total Pay

\$78.75