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| **Freelancer Name:** | |  | | |  |  |
| **Employer Name:** | |  | | | **Date:** |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Time** | | | |  | **Task** |  |
| 10:00 AM | | | |  |  |  |
| 11:00 AM | | | |  |  |  |
| 12:00 PM | | | |  |  |  |
| 1:00 PM | | | |  |  |  |
| 2:00 PM | | | |  |  |  |
| 3:00 PM | | | |  |  |  |
| 4:00 PM | | | |  |  |  |
| 5:00 PM | | | |  |  |  |
| 6:00 PM | | | |  |  |  |
| **Freelancer Signature:** | |  | |  |  |  |
| **Employer Signature:** | |  |  |  |  |  |